Frequently Asked Questions about the Disclosure of Student Personally Identifiable Information (PII) To Health Officials

Purpose

From time to time, schools have received and will receive requests from health officials for student personally identifiable information (PII) pertaining to public health conditions. Broward County Public Schools (BCPS) strives to ensure the safety of all of our students. The School District is required by law to respect each student’s privacy rights and to disclose student information only in compliance with state and federal laws. BCPS will disclose student information to health officials only if necessary to address significant public health concerns or threats as permitted by law.

Guiding Principles

1. Health officials need selected information pertaining to students to effectively address significant public health concerns, including outbreaks of communicable diseases.

2. Students and parents have privacy rights under several laws, including but not limited to:
   - Family Educational Rights and Privacy Act (FERPA) (42 USC 1232g, FERPA, 34 C.F.R Section 99.30)
   - Florida Statutes 1002.22 and 1002.221.

3. Students’ PII is confidential and may only be disclosed to health officials as follows:
   - With written consent of the parent, if the student is a minor, or with consent of the eligible student. Eligible student is defined as a student who is 18 years old or over or is attending a postsecondary educational institution.
   - Without written consent in connection with a health or safety emergency as long as the disclosure is limited to the information necessary to address the public health threat. In this context “emergency” means a contagious illness that has “public health significance.”

4. FERPA is not an “obstacle” to keeping students safe in their school environment because FERPA enables school officials to disclose student information to health officials when there is an articulate and significant public health threat, as defined in FERPA. Not all diseases constitute a significant public health threat. The disease must be communicable or contagious by casual contact.

5. Directory information may not be disclosed in conjunction with non-directory information. (For example, medical information.)
6. The school official must make a determination that an “articulable and significant threat” to the health of students or others exists prior to disclosing student PII to health officials without written parental consent.

**Demystifying the “health emergency” under FERPA**

**Question No. 1:**

What if a school principal is apprehensive about declaring a “health emergency” under FERPA?

**Answer:**

The term “health emergency” under FERPA has a special meaning. It is not the same as a state health emergency. A determination by a school official of an articulable and significant health condition qualifies as a FERPA “health emergency.” Principals may consult with Marcia Bynoe, the Director of Coordinated Student Health Services, at 754-321-1575. Ms. Bynoe is the BCPS liaison with the Florida Department of Health in Broward County regarding disease outbreaks. Principals may also contact Ana Segura, Assistant General Counsel at 754-321-2050.

**Diagnosis of Illness Not Available:**

**Question No. 2:**

How does a school official determine that an articulable and significant public health threat exists?

**Answer:**

a. The school official must review the totality of circumstances prior to reaching the determination. The totality of circumstances include:

- number of absences in a particular class or group of students;
- the symptoms reported by students or parents or school staff;
- the rate of spread of symptoms in a particular classroom or at a particular school;
- consultation with the Coordinated Student Health Services Department as to the likelihood of the presence of a contagious disease, who in turn may consult with county health officials to gather information as to a potentially contagious illness based on reported symptoms.

No disclosure of student PII can be made at this stage of the inquiry without written parental consent.

b. If consultations with the Coordinated Student Health Services Department and health officials indicate the potential presence of a highly contagious disease, the school official
shall document all information gathered in said consultations. The information about the potential illness constitutes the “articulable and significant” threat to the health of students or others and the rational basis required by FERPA. 

c. The school official must document and retain the rational basis for audit purposes.

Question No. 3:

What steps must a school principal/designee take prior to disclosing student PII to health officials either in written form or by telephone conference?

Answer:

In determining to disclose student information to health officials, the school principal must:

1. Review the applicable consent forms signed by the parents concerning the disclosure of student medical information. For example, the FERPA Opt-Out Notification Form (for directory information, found in the Code of Student Conduct) may allow the disclosure of parental contact information, and the Student Emergency Contact Card (SECC) may allow the disclosure of student medical information. However, if parents have failed to sign those forms, the Consent for Disclosures of Student Identifiable Information to Health Department Officials (“specific consent form”) must be provided for parents to sign when a significant public health concern arises.

The SECC may be found on the official forms website at this link: http://www.broward.k12.fl.us/ets/css/recret/recordsret/pdfs/StudentemergencycardEN2014.pdf

The Consent for Disclosures to Health Officials form may be found on the official forms website at this link: http://www.broward.k12.fl.us/ets/css/recret/recordsret/pdfs/ConsentforDisclosuresHealthDeptform4-14-14.pdf

2. Take into account the totality of circumstances pertaining to a significant public health or safety threat as discussed above (in the answer to Question No. 2).

3. If appropriate and supported by the facts, make a determination that there is an articulable and significant threat to the health or safety of student(s) or others. Once this determination is made, disclosures of student PII without parental consent are permitted under FERPA.

4. In the early stages of a communicable disease, the name of the disease will most likely not be known. It takes time for health officials to gather the necessary lab test results and determine the particular infectious agents (bacteria, virus, etc.) causing the illness and whether or not a significant public health threat needs to be addressed.
5. Document (i.e. in a file folder maintained in the principal’s office) the **rational basis** for the determination (the reasons the disclosure of student PII was necessary).

6. Document in the **FERPA Disclosure Log** the articulable and significant health threat in the box designated “reason/legitimate educational interest.” The **FERPA Disclosure Log**, an official form, may be found at this link:

   http://www.broward.k12.fl.us/ets/css/recret/recordsret/pdfs/FERPADISCLOSURELOG.pdf

**Question No. 4:**

The school principal notices an unusually high number of student absences for which parents have requested an excused absence due to illness. The school principal believes that health officials must be informed. What should the school principal do?

**Answer:**

The school principal should contact the Coordinated Student Health Services Department for guidance. The Coordinated Student Health Services Department should contact health officials to gather information and seek guidance on potentially contagious health conditions. At this stage, no disclosure of student PII is permissible under FERPA without written parental consent. The school must review the **Student Emergency Contact Card (SECC)** (starting the 2014-2015 school year) for parental consent for disclosure of medical information to health officials.

During this initial information gathering stage, no information is being requested from health officials. However, the school should review all **SECCs** to determine if there are any that do **not** contain the parent’s signature on the “Release of Medical Information” section, in the event it may become necessary to disclose student PII. The principal would then know which parents would need to sign the “specific consent form” (**Consent for Disclosures of Student Identifiable Information to Health Department Officials**).

**Question No. 5:**

The school nurse is notified of student’s symptoms and suspects a communicable disease may be causing the symptoms. The nurse believes the information needs to be reported to the county health department. What should the school nurse do?

**Answer:**

The school nurse should contact the school principal and proceed as outlined immediately above in Question No. 4.
**Diagnosis of Illness is Available**

**Question No. 6:**

A health official contacts the school after receiving a report from a physician that a specific student has been diagnosed with a communicable disease which is easily spread by airborne agents and/or by touching another person, and which has a short incubation period. The health official requests the entire class roster and parental contact information for each student in the class. Should the school disclose the class roster to health officials?

**Answer:**

Some of the information requested (student names and parental contact information) qualifies as directory information (See Code of Student Conduct *FERPA Opt-Out Notification Form.* [NOTE: The 2014-2015 Code of Student Conduct will contain the updated *FERPA Opt-Out Notification Form*, adding health officials as permitted recipients of directory information.] However, the school must review the *FERPA Opt-Out Notification Form* submitted by the parent of each student to confirm the parent has not opted out of any of the directory information items. If a parent has checked some or all of the directory information items, those items may not be disclosed to health officials. NOTE: medical or health information or other student PII may NOT be released as part of the disclosure of directory information. If the health official provides the school with information about the disease for distribution to the parents, the school should provide parents with the *Consent for Disclosure of Student Identifiable Information to Health Department Officials* so additional (non-directory) information may be disclosed.

**Question No. 7:**

Health officials have scheduled weekly telephone conferences with the school principals of selected schools to obtain information about individual students (absences and symptoms) during a disease outbreak. What information about absences and symptoms (non-directory information) is a school principal allowed to disclose to health officials during the weekly telephone conferences?

**Answer:**

A school principal may disclose the requested student information depending on the following factors:

1. The parent has signed one of the consent forms -- the Release of Medical Information section in the *Student Emergency Contact Card* and/or the “specific consent form” (*Consent for Disclosure of Student Identifiable Information to Health Department Officials*).

2. The school principal has already made a declaration that a health emergency (articulable and significant health threat) exists, in compliance with FERPA.
If no health emergency has been declared by the principal, he/she must review the signed consent forms and must NOT disclose the requested information unless the parents have signed either the Release of Medical Information section of the Student Emergency Contact Card (SECC) or the Consent for Disclosure of Student Identifiable Information to Health Department Officials. For example, if the parent signed the Release of Medical Information section in the SECC, the principal will be able to release student information necessary to address the health threat.

If a declaration of health emergency has been made by the principal in compliance with FERPA, the principal may disclose – without parental consent – only the information necessary to address the health threat.

**Question No. 8:**

A high school student has been diagnosed with HIV, and health officials are requesting information about the student as well as the class rosters for all of the classes attended by the student. Should the school release the information requested?

**Answer:**

School Board Policy 5012, *Treatment of Students and Employees with Communicable Diseases and Conditions*, provides that information about HIV is highly confidential and that a violation of medical privacy is a cause for disciplinary action. No information about a student with HIV infection shall be disclosed without written consent or without a court order.

To provide health officials with class rosters for all of the student’s classes, this would mean disclosing the title of each class the student attended. That goes *beyond* directory information. Please note: The release of directory information (i.e., the names of all students in a particular class) in conjunction with non-directory information (i.e., a list of the titles of one student’s courses) is not permitted by FERPA.

HIV is not a highly contagious disease because it cannot be spread by casual contact. Therefore, disclosure to health officials is *not* authorized by the health emergency provisions of FERPA (34 CFR 99.36). In addition, any such disclosure would be inconsistent with our District’s designated purposes for disclosure and recipients of Directory Information.

In summary, no disclosure can be made in response to the request without written consent or court order.

**General Procedural Questions**

**Question No. 9:**

Where in the *FERPA Disclosure Log* does the school principal report the “articulable and significant health threat?”
FAQ Disclosure of Student PII to Health Officials

Answer:

The articulable and significant health threat for the specific situation (e.g. potential tuberculosis, shigellosis, H1N1 outbreak) is written in the column designated "Reason/Legitimate Interest"). The FERPA Disclosure Log must be completed when a principal discloses information to health officials and does not have a signed consent from the parent/eligible student. A separate log must be completed for each student whose (non-directory) information was disclosed.

Question No. 10:

What documents are principals required to review prior to disclosing information to health officials?

Answer:

Principals are required to review the following documents:

- **FERPA Opt-Out Notification form**, completed for each student - Prior to any disclosure of directory information, this form is necessary to honor the parent's/eligible student's directory information opt out request and privacy rights.

- **Student Emergency Contact Card** (2014-15 version or later), completed for each student. If the "Release of Medical Information" section is signed by the parent/eligible student, the principal may disclose student PII (beyond directory information) to health officials, including medical information. If this section is not signed, the principal will need to provide the parent/eligible student the "long" consent form (see next bullet) to sign.

- **Consent for Disclosures of Student Identifiable Information to Health Department Officials** ("specific consent form") – If the "Release of Medical Information" section on the Student Emergency Contact Card is not signed, obtain a signature on this specific consent form prior to disclosing student PII (beyond directory information) to health officials.

In addition, principals will have to indicate on a **FERPA Disclosure Log** any disclosures of student PII (beyond directory information) to health officials where the parent or eligible student did not provide written consent and the principal declared a significant health condition prior to the disclosure. A separate log must be completed for each student whose information was disclosed.

Question No. 11:

What resources are available to school officials when they are dealing with a request for student PII from a health official?
FAQ Disclosure of Student PII to Health Officials

Answer:

To consult on communicable diseases and significant potential health threats, contact Marcia Bynoe, the Director of Coordinated Student Health Services, at 754-321-1575. Ms. Bynoe is the BCPS liaison with the Florida Department of Health in Broward County regarding disease outbreaks.

To consult on issues pertaining to compliance with FERPA, review the decision-making flow chart attached to this FAQ and contact Todd Sussman, the BCPS Privacy Officer, at 754-321-1914, or Ana Segura in the General Counsel’s Office at 754-321-2050 for assistance.

Individual Health Emergencies

Question No. 12:

A student is having a seizure. Paramedics come to the school and determine it is desirable to take the student to the hospital. The paramedics request the student’s PII from the school staff. What should the school staff do?

Answer:

The student’s PII must be released to the paramedics for them to have the necessary information to determine the best course of action. Starting with the 2014-2015 school year, the “Release of Medical Information” section of the Student Emergency Contact Card provides as follows:

*Medical and other information will be disclosed without consent from the parent/eligible student in case of health emergencies, as permissible by FERPA. The school will call for emergency medical care as deemed necessary. Emergency transportation to a health care facility, as determined by paramedics, will be authorized.*

IF YOU ENCOUNTER A SITUATION NOT DISCUSSED IN THIS FAQ, PLEASE INFORM TODD SUSSMAN, THE PRIVACY OFFICER, AT 754-321-1914, OR ANA SEGURA, ASSISTANT GENERAL COUNSEL, AT 754-321-2050, SO THAT IT MAY BE INCLUDED IN THE NEXT EDITION.

Last revised on 5-7-14
Disclosure of Student Information to Health Officials

Directory Information (Opt Out)

- School receives request for
  - Class roster
  - Class attendance
  - Parent contact info
    (no medical information)

- Principal ensures disclosure is limited to directory information items and for entire class roster (not individual students)

- Principal reviews FERPA Opt Out Notification* forms for entire class roster

- If directory information items are checked, Principal may NOT disclose these items
  - School receives request for
    - Class roster
    - Class attendance
    - Parent contact info
      (no medical information)

- If directory information items are not checked, Principal may disclose these items

Personal Student Information (With Consent)

- School receives request for student personally identifiable information (PII) and medical information

- Principal reviews "Release of Medical Information" section of Student Emergency Contact Card (SECC)**

- If parent has NOT signed "Release of Medical Information" section of SECC, Principal may NOT disclose requested information

- Principal requests the parent sign Consent for Disclosures of Student Identifiable Information to Health Department Officials form and if signed, disclosure may be made

- If parent has signed "Release of Medical Information" section of SECC, Principal may disclose requested information

Declared FERPA Health Emergency by Principal (Without Consent)

- School receives request for student PII and medical information regarding contagious disease

- If SECC is NOT signed, Principal immediately sends Consent for Disclosures of Student Identifiable Information to Health Department Officials form to parent to sign

- Principal declares health threat of public significance in accordance with FERPA procedures provided in the FAQ on Disclosures to Health Officials (question 1)

- Principal documents rational basis for declaring health threat (i.e. file folder)
  **FPCO Audit**

- Principal may disclose requested student information and must record disclosure in FERPA Disclosure Log
  **FPCO Audit**

---

*The FERPA Opt Out Notification Form is being amended to allow disclosure of directory information to Health Officials
**New 2014-2015 SECC Form
ATTENTION! Checking items below will prevent the selected information from appearing in school publications, including, but not limited to, the yearbook, even if you provide permission in Section B on the Media Release Form.

For Example: Checking “Student’s Name” below may prevent the student’s photograph from appearing in the yearbook.

“Directory Information” is personally identifiable information that would not generally be considered harmful or an invasion of privacy if disclosed. Pursuant to the Family Educational Rights and Privacy Act (FERPA), The School Board of Broward County, Florida may disclose in its discretion directory information of a student in any grade level, without prior consent only (a) to colleges, universities or other institutes of higher education in which the student is enrolled, may seek enrollment or may be recruited, (b) for school publications, instructional materials and other school communication tools (including, but not limited to, yearbooks, athletic programs, graduation programs, recruitment brochures, theatrical programs and websites), (c) to agencies that provide food, shelter or clothing to students and their families, as determined by District Family Counselors, District School Counselors and District Social Workers, (d) to Broward County health officials for purposes of communicating with parents and to address conditions of public health importance in accordance with the Florida Department of Health Rules (640-3, F.A.C.), including information to meet or to prepare for a potential or confirmed public health threat; and/or (e) to class reunion committees (and the like) for purposes of class reunion activities.

Parents/guardians of students in any grade level, or eligible students (those over the age of 18, emancipated, or attending a postsecondary institution), may opt out of having any or all of the following types of directory information disclosed by indicating, with a check mark (√), those items NOT TO BE DISCLOSED:

- Student’s Name
- Parent’s Name
- Residential Address
- Telephone Number(s)
- Date Of Birth
- Place Of Birth
- Major Field Of Study
- School-Sponsored Activities and Sports
- Height and Weight Of Athletic Team Members
- School Grade Level
- Dates of School Attendance
- Degrees & Awards Received
- Name Of The Most Recent/Previous School Or Program Attended

NOTE: This form must be completed and submitted to the school on an annual basis, regardless of whether any of the above items were checked or not, WITHIN 10 DAYS FROM THE FIRST DAY OF SCHOOL or from the date of enrollment if a student enrolls after the start of each school year.

Student Name ___________________________________________ School __________________________

Parent/Guardian/Eligible Student’s Name (Print) ____________________________________________

Parent/Guardian/Eligible Student’s Signature ________________________________________________

Date __________________________

For parents in selected occupations:

NOTE: Pursuant to Florida Statute 119.071, for individuals in certain occupations (as well as their spouses and children), selected personal information is confidential and exempt from public disclosure, only if the individual submits a written request for the exemption. If you are employed in a qualifying occupation and wish to request that your, your spouse’s and your child’s personal information remain confidential, please schedule an appointment with your child’s school in order to complete the Parental Request for Exemption of Personal Information for Selected Occupations form.
# Student Emergency Contact Card

**For office use only:**

School #

Student #

Date enrolled

- Medical
- Court Order
- Special Needs
- Other

In the case of an emergency, it is imperative that the school be able to reach the student's parent (as defined below). Please fill in the information on both sides of this card carefully and accurately. Please use ink and print clearly. The names of both parents of a student (as defined in the Section 1000.21(5), Florida Statutes), the registering parent and the non-registering parent, of a student shall be listed on the emergency contact card as persons authorized to pick up the child from school except where a court order has revoked the parental rights and a certified copy of such court order has been provided to the school office.

Both parents shall designate on the Emergency Contact Card those persons authorized to pick up their child from school. No parent shall delete or in any way alter the names provided by the other parent on the Emergency Contact Card.

### Student Information

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
</tr>
</thead>
</table>

- **Teacher (elementary school only)**
  - Gender: [ ] Male [ ] Female
  - Grade Level

- **Home Address**
  - City
  - State
  - Zip
  - Home Phone

- **Mailing Address (if different from above)**
  - City
  - State
  - Zip
  - Date of Birth

- **Student lives with:**
  - Has student changed address since last registration? [ ] Yes [ ] No
  - Is there a court order on file that prevents a parent from having contact with the student? [ ] Yes [ ] No (if yes, contact school)

### Parent Information

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Email</th>
</tr>
</thead>
</table>

- **Home Address**
  - City
  - State
  - Zip
  - Home Phone

- **Employer**
  - Work Phone
  - Cell Phone

### Other Parent Information

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>Email</th>
</tr>
</thead>
</table>

- **Home Address**
  - City
  - State
  - Zip
  - Home Phone

- **Employer**
  - Work Phone
  - Cell Phone

Please list the names of persons to whom we may release your child or whom we may contact if we cannot reach you. NO STUDENT WILL BE RELEASED TO ANYONE OTHER THAN THE PERSONS LISTED BELOW. In selecting someone to whom you authorize the release of your child, consider: is this person prepared to handle any special medical needs required by your child? We hereby authorize contact with, release of emergency related information, or release of the student to the following persons in the event of illness, evacuation, or other emergency that may occur while the student is in school.

### Authorized Release/Contact

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Home Phone</th>
<th>Work or Cell Phone</th>
</tr>
</thead>
</table>

I declare that the information on this card is true and correct. I will notify the school office immediately of any changes.

Signature | Date | Relationship

This section may be completed only by the non-registering parent in order to designate additional persons who may pick up the student. The registering parent may not alter this section of this card. The non-registering parent may not alter any other portion of this card.

### Non-registering Parent Authorized Release/Contact

<table>
<thead>
<tr>
<th>Name</th>
<th>Relationship</th>
<th>Home Phone</th>
<th>Work or Cell Phone</th>
</tr>
</thead>
</table>

I declare that the information on this card is true and correct. I will notify the school office immediately of any changes.

Signature | Date | Relationship

Form #172 Revised 04/14
**Broward County Public Schools**

**Student Emergency Contact Card**

The personal information you provide on this form will be kept confidential (in a protected area) and only used and disclosed by school staff on a need-to-know basis.

<table>
<thead>
<tr>
<th>Student Name</th>
<th>Last</th>
<th>First</th>
<th>Middle</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Does your child take medication?  [ ] Yes  [ ] No

If your child requires medication at school, all medication sent to the school must be in original prescription container with a current date and the child’s name. Also a “Medication/treatment Authorization” form, must be completed and signed by the physician and the parent and must be on file at the school.

<table>
<thead>
<tr>
<th>Medication</th>
<th>Dosage</th>
<th>Hour(s) Given</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Insurance Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please check appropriate box:</td>
</tr>
<tr>
<td>[ ] Family Health Insurance</td>
</tr>
<tr>
<td>[ ] Florida Healthy Kids</td>
</tr>
<tr>
<td>[ ] Florida Kid Care</td>
</tr>
<tr>
<td>[ ] Medicaid #</td>
</tr>
<tr>
<td>[ ] No Health Insurance</td>
</tr>
<tr>
<td>[ ] Other</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vision and Hearing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does your child wear glasses?  [ ] Yes  [ ] No</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Care Providers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Physician</td>
</tr>
<tr>
<td>Dentist</td>
</tr>
<tr>
<td>Health Plan/Group Name</td>
</tr>
<tr>
<td>Check all that apply:</td>
</tr>
<tr>
<td>[ ] Asthma  If checked, uses inhaler?  [ ] Yes  [ ] No  [ ] On daily medication?</td>
</tr>
<tr>
<td>[ ] Seizures  If checked, on medication?  [ ] Yes  [ ] No</td>
</tr>
<tr>
<td>[ ] Diabetes  If checked, insulin dependent?  [ ] Yes  [ ] No</td>
</tr>
<tr>
<td>[ ] Movement Limitations</td>
</tr>
<tr>
<td>[ ] Recent illness/hospitalization/surgery (describe)</td>
</tr>
<tr>
<td>[ ] Other</td>
</tr>
<tr>
<td>Severe allergies? If checked, please specify:</td>
</tr>
<tr>
<td>[ ] Food/environmental  Allergies require:</td>
</tr>
<tr>
<td>[ ] Insect stings/bees</td>
</tr>
<tr>
<td>[ ] EpiPen</td>
</tr>
<tr>
<td>[ ] Medicines/Drugs  Benadryl</td>
</tr>
<tr>
<td>[ ] Other  Other</td>
</tr>
</tbody>
</table>

Release of Medical Information

I hereby authorize for my child’s medical and other information to be shared with emergency personnel and health department officials to address conditions of public health importance, including information to meet and to prepare for a potential or confirmed health condition.

<table>
<thead>
<tr>
<th>Emergency Treatment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parent signature:</td>
</tr>
<tr>
<td>Date:</td>
</tr>
<tr>
<td>Medical and other information will be disclosed without consent from the parent/eligible student in case of health emergencies, as permissible by FERPA. The school will call for emergency medical care as deemed necessary. Emergency transportation to a health care facility, as determined by paramedics, will be authorized.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Dismissal Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>REGULAR DISMISSAL PROCEDURES</td>
</tr>
<tr>
<td>On a typical school day, how will your child leave school?</td>
</tr>
<tr>
<td>[ ] Ride in car</td>
</tr>
<tr>
<td>[ ] Walk/bike home</td>
</tr>
<tr>
<td>[ ] Ride public transportation</td>
</tr>
<tr>
<td>[ ] Attend on-site after-care program</td>
</tr>
<tr>
<td>[ ] Attend off-site after-care program</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Siblings and Home Language</th>
</tr>
</thead>
<tbody>
<tr>
<td>Please list any siblings at our school:</td>
</tr>
<tr>
<td>Last Name</td>
</tr>
<tr>
<td>-----------</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Survey Questions</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does your child have access to a computer in your home?  [ ] Yes  [ ] No</td>
</tr>
<tr>
<td>Do you have home internet access?  [ ] Yes  [ ] No</td>
</tr>
<tr>
<td>Does your child have access to the internet on your home computer?  [ ] Yes  [ ] No</td>
</tr>
<tr>
<td>Do you have internet access outside your home?  [ ] Yes  [ ] No</td>
</tr>
</tbody>
</table>

Please indicate the method of contact you prefer:

| [ ] Email |
| [ ] Text |
| [ ] Phone |

Form 4172 Revised 04/14
BROWARD COUNTY PUBLIC SCHOOLS

Consent for Disclosures of Student Identifiable Information to Health Department Officials

The School Board of Broward County, Florida seeks to keep students healthy and safe through the school year. As part of this effort, we will be collaborating with health department officials to address conditions of public health importance, including information to meet or to prepare for a potential or confirmed health condition. This effort will enable us to identify unusual clusters of disease and provide information to the school community, and particularly students at high risk, about illnesses that may endanger their health. These efforts will also help the health department and medical community assess the spread of infectious diseases and allocate scarce medical resources.

Parental consent is required pursuant to the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, before personally identifiable information from your child’s education records is disclosed to health department officials except when a health or safety emergency exists (or possibly other exceptions as may be applicable). However, if your child is age 18 or over, he or she has to provide written consent for disclosures of information to health department officials from his or her education records.

Please note, information about your child will be shared with health department officials without your consent if school officials determine (1) that there is a significant and articulable threat to the health or safety of your child, other students and/or employees, and (2) that the health department needs to know the information to address the health threat and protect the health or safety of your child or other individuals (34 CFR 99.36).

Based on the above information, I, __________________________, agree to allow Broward County Public Schools to disclose to health department officials personally identifiable information about my child (name) __________________________, such as information about medical symptoms and school attendance, for the purpose of addressing the health or safety of my child and/or other individuals, including, but not limited to diseases or conditions determined by Florida law to have public health significance (64D-3.029, F.A.C.).

I understand that I may withdraw my consent to share this information at any time. The revocation of my consent must be submitted in writing and signed.

________________________________________
Signature of Parent, Guardian, or Eligible Student

________________________
Date:
Pursuant to the Family Educational Rights & Privacy Act (FERPA), 34 CFR 99.32 (a)(1), a school must maintain a record of each request for access to and each disclosure of personally identifiable information from the education records of each student, with some exceptions (99.32(d)). See footnote*.

*Exceptions: A log is not needed for disclosures to (a) the parent or eligible student, (b) a school official with a legitimate educational interest, (c) a party who has written consent from the parent or eligible student, (d) a party seeking directory information, and (e) a party seeking or receiving information under a subpoena where the issuing authority has ordered nondisclosure.

Form #4341
Revised 06/11